

Canterbury Woods School PTA
Request for Check, 2010-2011



Date: _____ Amount Requested: _____

Person Requesting: _____

Home Telephone #: _____

Check to be made payable to: _____

Purpose: _____

PTA Budget Line to be Charged: _____

Disposition of Check:

Return to person requesting by _____
date needed

Or, mail directly to vendor at the following address:

Please attach all documentation and contact me if you have any questions or comments. Thank you!

Paula Vonasek, PTA Treasurer
703-978-8632 or cwestreasurer@yahoo.com

Treasurer's Records:

Date Paid: _____

Amount Paid: _____

Check Number: _____